

## **Historic Preservation Phone Tree (Red Zones)**

Lorelei Willett: 832-393-6592 (Lorelei.Willett@houstontx.gov)

John Gardosik: 832-393-6541 (John.Gardosik@houstontx.gov)

Matt Kriegl: 832-393-6557 (Matt.Kriegl@houstontx.gov)

Erin Glennon: 832-393-6544 (Erin.Glennon@houstontx.gov)

Geoff Butler: 832-393-6528 (Geoff.Butler@houstontx.gov)

Diana DuCroz: 832-393-6536 (Diana.Ducroz@houstontx.gov)

Planner of the Day: 832-393-6556

Washington Desk (8-11am): 832-394-9390

HPO EMAIL: historicpreservation@houstontx.gov

If a customer is at Permitting before 11am, please contact the HPO planner stationed on the Third Floor.

If you are unable to reach the Planner of the day, please leave a voice message and/or send an email. He/she could be on the line with another caller or in meeting, and will respond as soon as possible.

---

## **Building and Lot Line Phone Tree (Green Zones)**

1002 Washington: 832-394-8849 (this phone number will ring on all the Planner's phones)

Misty Staunton: 832-393-6582 (misty.staunton@houstontx.gov)

Chris Andrews: 832-393-6520 (chris.andrews@houstontx.gov)

Nathan Kraus: 832-393-6554 (nathan.kraus@houstontx.gov)

Planner of the Day (Community Sustainability): 832-393-6637

### **Holds:**

Permits for: water, electric, swimming pools, roof repairs, interior repairs

### **Possible Holds:**

Car ports, porches, new construction, change in use or occupancy, lot size change (extremely rare if your employees get these)

### **What is MLS/MBL:**

**Minimum Building Line (MBL)** : Structures must be constructed behind the minimum building line. Any new structure on the lot must conform to the established minimum building line.

**Minimum Lot Size (MLS)**: Lots cannot be subdivided below the "special minimum" lot size in the designated area. For example, if 5,000 square feet was established as the special minimum lot size, a lot could not be divided into lots smaller than that size.

This restricts single family lots and vacant lots to single family. Commercial and multifamily lots may continue as commercial and multifamily lots. The MLS/MBL designation can last from 20 to 40 years.